



CENTRAL PINES

REGIONAL COUNCIL

Central Pines Regional Council Executive Committee

Meeting Agenda

Wednesday, March 27, 2024

6:00 – 8:00 pm Hybrid

Chair Butch Lawter, Presiding

Click [HERE](#) for Zoom Link

1. Call to Order 6:00 pm

- a. Call to Order and Welcome
Official: Butch Lawter, Chair
- b. Roll Call
Beth Davis, Member Engagement Coordinator, Clerk to the Board
- c. Declaration of Quorum
Official: Butch Lawter, Chair

2. Review of Agenda 6:05 pm

- a. Review of Agenda
Official: Butch Lawter, Chair
Potential Action: Chair Lawter will approve

3. Presentations and Recognitions

4. Business 6:10 pm

- a. Pay and Classification Study Update
Presenters: Lee Worsley, Executive Director and Jenny Halsey, Assistant Executive Director
Potential Action: None – Information Only
- b. Discussion of Nomination Process for CPRC Officers
Presenters: Lee Worsley, Executive Director and Beth Davis, Clerk to the Board
Potential Action: None – Information Only
- c. CPRC Financial Dashboard
Presenter: Hope Tally, Chief Finance Officer
Potential Action: None - Information Only

5. Consent 6:15 pm

Items on the Consent Agenda are considered routine and will be enacted by a single motion unless a member of the Executive Committee requests an item be removed. Any item that is removed from the Consent Agenda will be considered individually after the Consent Agenda.

- a. DRAFT Minutes: February 28, 2024
- b. Public Transit Program Resolution #2024-03-01
- c. Fiscal Year 23-24 Audit Contract
- d. Budget Amendment #7, Resolution #2024-03-02

6. Items Removed from Consent Agenda

7. Public Hearings

8. Executive Director's Report 6:20 pm

- a. Executive Director's Report
Presenter: Lee Worsley, Executive Director
Potential Action: None – Receive as Information

9. Chair's Report 6:25 pm

- a. Chair's Report
Presenter: Butch Lawter, Chair
Potential Action: None - Receive as Information

10. Around the Region 6:30 pm

- a. Around the Region Reports/Updates
Potential Action: None – Receive as Information

11. Other Business

- a. Other Business
Presenter: Butch Lawter, Chair

12. Adjournment 6:45 pm

- a. Adjourn the Meeting
Potential Action: Motion to Adjourn

Meeting Date:

March 27, 2024-Executive Committee

Agenda Location:

Business

Item Title:

Pay and Classification Study

Presenter(s):

Lee Worsley, Executive Director and Jenny Halsey, Assistant Executive Director

Background:

In December, CPRC began a Pay and Classification Study. Piedmont Triad Regional Council (PRTC) is conducting the study. Staff orientations sessions were held in December/January and Position Description Questionnaires have been completed for all full-time employees. PRTC conducted individual staff interviews in February and a market and classification analysis. CPRC is expected to receive preliminary findings at the end of March/early April with final compilation given to CPRC by the end of April. CPRC plans to implement the results, at least partially, in July 2024.

The last time CPRC conducted a Pay and Classification Study was in 2018. With the rapid change in our local market, CPRC did a 3% COLA this current fiscal year and a 5% COLA FY22-23. Traditionally, staff eligible for merit increases have also received 3% increases annually except for 2020 where staff received 2% and a \$700 one-time bonus.

An overview of the study was given to the Executive Committee at its February meeting. Staff will provide the Executive Committee with any updates during the March meeting.

Recommendation:

None - Informational Only

Focus Area:

Administration & Operations

Will Documentation Be Included for Agenda Packet:

Yes No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

Public Hearing Website
 Newspaper Notice Required Press Release

Meeting Date:

March 27, 2024-Executive Committee

Agenda Location:

Business

Item Title:

Discussion of Nomination Process for Central Pines Regional Council Officers

Presenter(s):

Lee Worsley, Executive Director and Beth Davis, Clerk to the Board

Background:

Each year, a Nominating Committee meets to develop a slate of CPRC Board Officer candidates for the Board to consider. It is anticipated that the slate would be brought to the Board's June 26, 2024 meeting for consideration.

Based on that timeline, the formation of a nominating committee is needed at this time. The Chair of the Board appoints the Nominating Committee, but the item is brought to the attention of the Executive Committee for discussion. The Nominating Committee traditionally has consisted of the previous Past Chairs of the Central Pines Board who are still Board members, and is chaired by the Immediate Past Chair. However, the makeup of the nominating committee is solely at the discretion of the Chair and board members other than past chairs have served in the past.

The officers consist of the Chair, First Vice-Chair, Second Vice-Chair, Secretary/Treasurer, and Immediate Past Chair. There is currently a vacancy in the Second Vice-Chair position.

Recommendation:

None - Informational Only

Focus Area:

Administration & Operations

Will Documentation Be Included for Agenda Packet:

Yes No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

Public Hearing Website
 Newspaper Notice Required Press Release

Meeting Date:

March 27, 2024-Executive Committee

Agenda Location:

Business

Item Title:

Introduction to CPRC Financial Dashboard

Presenter(s):

Hope Tally, CFO

Background:

In a continued effort to provide financial accountability and transparency, staff would like to present consistent financial reports at Executive Committee meetings. A copy of the financial report will be sent to the full board upon format approval. A revised monthly financial dashboard is included with implemented suggestions from last month's discussion. Staff requests any additional feedback from the Executive Committee around information to change/delete/include for on the monthly financial dashboard.

Recommendation:

None - Informational Only

Focus Area:

Administration & Operations

Will Documentation Be Included for Agenda Packet:

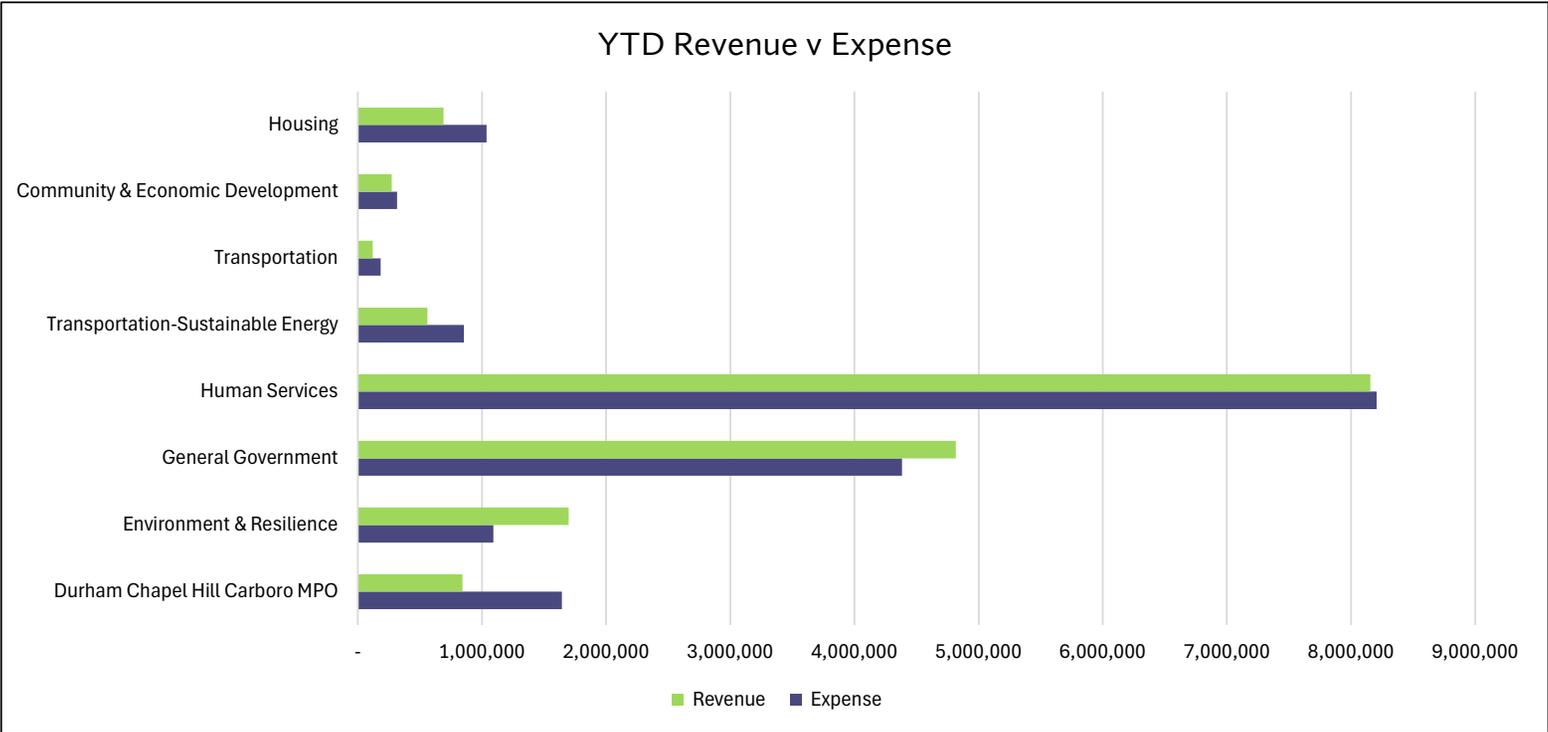
Yes No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

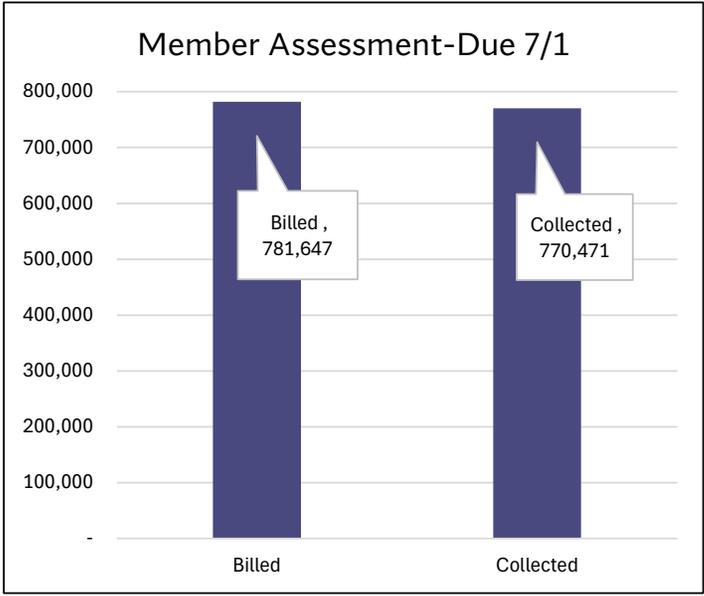
- Public Hearing
- Newspaper Notice Required
- Website
- Press Release
- Social Media
- Other:

CPRC Month End 2-29-2024 Financial Dashboard



Highlights

- *YTD total expenditures of \$17,715,218 are greater than YTD total revenues of \$17,157,841 by (\$557,376)
- *Total fund balance assigned at 6/30/2023 was \$819,017
- *Total revenue received in advance for specific projects at 6/30/2023 was \$1,569,063
- *Cash flow trend currently dips disturbingly low during the last and first months of the quarter until federal/state revenues received





Central Pines Regional Council Executive Committee

Meeting Minutes

Wednesday, February 28, 2024

6:00 – 8:00 pm | Virtual

Chair Butch Lawter, Presiding

Delegates & Alternates Attending:

Wilma Laney, Town of Aberdeen
Brett Gantt, Town of Apex
Mike Dasher, Chatham County
DeDreana Freeman, City of Durham
Heidi Carter, Durham County
Kathleen Ferguson, Town of Hillsborough
Butch Lawter, Johnston County
Katy Garcia, Town of Micro
Jean Hamilton, Orange County
Pamela Baldwin, Town of Pittsboro
Mark Akinosho, City of Sanford
Susan Evans, Wake County

CPRC Staff Attending:

Beth Davis, Member Engagement Coordinator
Jenny Halsey, Assistant Executive Director
Alana Keegan, Local Government Services Director
Lee Worsley, Executive Director
Hope Tally, Chief Finance Officer
Alex Halloway, Economic Development Planner
Doug Plachcinski, DCHC MPO Executive Director

Others Attending:

April Adams, Cherry Bekeart
Jennifer Moran, Cherry Bekeart
Stacey Pope, Medical Moving Solutions
Brook Taylor, VinFast

1. Call to Order

- a. Call to Order and Welcome
Official: Butch Lawter, Chair
- b. Roll Call
- c. Declaration of Quorum
Official: Butch Lawter

Chair Butch Lawter called the meeting to order at 6:01 pm and went over housekeeping information. He reminded everyone about the virtual meeting guidelines. Beth Davis, Member Engagement Coordinator, called roll and a quorum was met.

2. Review of Agenda

a. Review of Agenda

Official: Butch Lawter

Chair Lawter approved the agenda with the addition of the USDA grant authorization to the Consent Agenda.

3. Presentations and Recognitions

4. Business

a. FY22-23 Audit Presentation

Presenter: April Adams, Cherry Bekeart

Potential Action: None – Information Only

Hope Tally, Chief Finance Officer introduced April Adams from Cherry Bekaert to share the audit presentation.

NC General Statute requires that each unit of local government have its accounts audited after the close of the fiscal year by a certified public accountant. Central Pines is under contract with Cherry Bekaert LLC to audit its financial statements and compliance required by the Uniform Guidance and North Carolina State Single Audit Implementation Act. Cherry Bekaert has issued unmodified opinions on both the financial statements and single audit compliance. Cherry Bekaert engagement partner, April Adams, presented an executive summary of its Fiscal Year 22-23 audit results.

The audit was submitted to the Local Government Commission on time, as required. There was one finding related to the Aging cluster related to the indirect cost rate. The Finance team is working on getting that corrected for the FY2024 audit. The audit was ultimately a clean audit.

Lee Worsley, Executive Director, thanked April and Jennifer Moran for their work on this audit. Mr. Worsley thanked the staff for their hard work, especially the Finance team.

b. Medical Moving Solutions Foreign Trade Zone 93 Application Sponsorship Request

Presenters: Alex Halloway, Community & Economic Development Planner and Stacy Pope, Medical Moving Solutions

Potential Action: Place on Consent Agenda

Alex Halloway reviewed what Foreign Trade Zone (FTZ) 93 is with the Executive Committee and then introduced Stacey Pope with Medical Moving Solutions.

Founder Stacey Pope shared that Medical Moving Solutions (MMS) is a medical technology third-party logistics company and is seeking an application sponsorship request for FTZ93 program. MMS is in Durham County and has concurrence from US Customs and Border Protection to join this program. Local FTZ warehousing would mitigate supply chain disruptions.

FTZ status benefits would provide better quality control, compliance, and inventory tracking for customer imports; provide customers with more flexibility and agility in the storage and management of their imported goods; provide a cost benefit in cases of duty deferral, reduction, and possible elimination (damaged goods); expand the number of companies they provide inventory management and Goods Manufacturing Practice (GMP) warehousing to; and expand the available number of FTZ warehousing options for companies importing biomedical equipment to RTP.

Delegate Jean Hamilton asked what GMP meant: Goods Manufacturing Practice.

Mr. Halloway noted that MMS and VinFast presented to the FTZ Board last week and were both recommended for approval.

This item was placed on the Consent Agenda.

c. VinFast FTZ 93 Application Sponsorship Requests

Presenters: Alex Halloway, Community & Economic Development Planner and Brook Taylor, VinFast

Potential Action: Place on Consent Agenda

VinFast, an electric vehicle manufacturer based out of Vietnam, is seeking an application sponsorship request for FTZ93 program. VinFast has a manufacturing facility located in Chatham County and has concurrence from Customs and Border Protection to join this program. Brook Taylor, Vice President for Government Relations and Strategic Partnerships, gave

an overview of VinFast as well as why they are requesting to be a part of FTZ 93.

FTZ status will allow VinFast to be more competitive as it allows the company greater flexibility and fewer supply chain delays. With fewer supply chain restraints, the company can expedite the production process allowing for a faster ramp up. This allows VinFast to meet and/or exceed their jobs and investment commitments in North Carolina. The FTZ designation allows VinFast to save money on tariffs and duties and reinvest that money into the company's workforce.

This item was placed on the Consent Agenda.

- d. Sole Source Approval for Remix
Presenter: Doug Plachcinski, DCHC MPO Executive Director
Potential Action: Place on Consent Agenda

The Durham-Chapel Hill-Carrboro MPO seeks a sole source to contract with Remix Transit + Streets on behalf of the Central Pines Regional Council. Remix is the only provider of integrated transportation planning software that connects flexible data analysis with transit planning and street design. The MPO has contracted with Remix in previous years, and currently uses Remix to assist with transportation planning and design, while also providing user accounts at no additional cost to all our member agencies. Several of our member agencies use Remix on a regular basis for street design and analysis, community engagement, and transit planning. The Remix product is unique because it is cloud-based, is continuously updated based on consumer feedback, and includes open data access alongside a collaborative mapping platform that is designed for community engagement.

Delegate Brett Gantt asked if this would allow them to get this software at a lower cost by using DCHC MPO's. Mr. Plachcinski responded that he would talk with his staff to figure out the logistics of this. Delegate Susan Evans asked if CAMPO purchased the same software, to which Mr. Plachcinski responded that he would find out.

This item was placed on the Consent Agenda.

- e. Draft Central Pines Regional Council Bylaw Changes
Presenter: Lee Worsley, Executive Director
Potential Action: Recommendation to take to full Board of Delegates for approval

The Town of Chapel Hill's Board meetings directly conflict with the Board of Delegate and Executive Committee meetings of CPRC. This has been occurring for about five years and as a result, Chapel Hill has not been able to have a Delegate present for meetings.

Chapel Hill Mayor Jess Anderson has requested that former Chapel Hill Board member Michael Parker sit as Chapel Hill's representative. There is an understanding that Mr. Parker would not have voting rights, but the mayor desires that Chapel Hill be at the table.

Executive Director Lee Worsley has discussed the matter with Board Officers who are supportive of this very narrow exception and asked that a revision to the Bylaws be drafted to deal with this specific, narrow issue.

A revision is attached and has been reviewed by the CPRC Attorney. The revision would only allow for a non-delegate representative to be appointed if meetings of the local government's governing body directly conflict with CPRC's Board and Executive Committee meetings.

It is recommended that the Executive Committee review the proposed changes, suggest any modifications, and consider making a recommendation to the full Board of Delegates for adoption during the Board's April 2024 meeting.

Delegate Jean Hamilton stated that she had concerns about this because she feels that it should be an elected official currently serving on the council who knows what's going on. She also stated that she looked at the Town Council's schedule and it does not always conflict.

Delegate Susan Evans shared that she didn't see a problem with it since it's not a voting delegate. She said it was unfortunate that Chapel Hill's delegate couldn't always be there, but it would be good to have someone relay information.

Delegate Kathleen Ferguson shared that she didn't see an issue and that a similar topic was being discussed at the state COG Association level, and that not all councils require an elected official to serve as a delegate. She also thinks it would enhance engagement of our communities.

Delegate Brett Gantt responded to Delegate Hamilton that her point was well taken. He shared that, in his opinion, there are more pros than cons with this particular situation.

Delegate Mark Akinosho brought into question what the dates in conflict were and how would this person be able to advocate for what is good for us if they don't have voting power and can't go back to council.

Delegate DeDreana Freeman asked if the meeting was recorded, and if so, would the delegate not be able to watch the meeting if they couldn't be there. She also asked if this was for the full Board or the Executive Committee. Mr. Worsley stated that this was for the Board. She also asked what the purpose was of adding this to the Bylaws if anyone can come to the meeting. Mr. Worsley responded that by adding this to the Bylaws, it creates a formal process for any future circumstances like this.

Delegate Ferguson responded to Delegate Akinosho's question about how they would report back to the Council. She stated that this person is a former elected official and is very active in the community, and that there are plenty of other committees that report back to the Council who do not include elected officials.

Delegate Freeman shared that she was fine with the option to do this but wasn't comfortable with changing the bylaws. Delegate Gantt shared that he felt that the purpose of adding this to the bylaws would help with any future instances rather than dealing with it each time there is a conflict.

Chair Butch Lawter stated that he felt this would allow for increased engagement from Chapel Hill and would be better for the whole group.

Delegate Pamela Baldwin stated that she felt the change in Bylaws is a good recommendation for future conflicts. She also added that before Chapel Hill changed their meeting dates, they were a very involved member.

Delegate Kathleen Ferguson moved to recommend to the Board of Delegates to change the Bylaws to adopt an appointed member government liaison to serve as a non-voting member when their local government meetings directly conflict with CPRC meetings. Susan Evans seconded the motion.

Delegate Wilma Laney asked for further clarification on the proposed Bylaws change.

This item was voted on by roll call. The motion carried with 8 voting aye and 4 voting nay.

f. Pay and Classification Study Overview

Presenters: Lee Worsley, Executive Director and Jenny Halsey, Assistant Executive Director

Potential Action: None – Information Only

In December, CPRC began a Pay and Classification Study. Piedmont Triad Regional Council (PRTC) is conducting the study. Staff orientation sessions were held in December/January and Position Description Questionnaires have been completed for all full-time employees. PRTC is currently conducting individual staff interviews and completing a market and classification analysis. CPRC is expected to receive findings and provide input by the end of March with final compilation given to CPRC in April. CPRC plans to implement the results, at least partially, in July 2024.

The last time CPRC conducted a Pay and Classification Study was in 2018. With the rapid change in our local market, CPRC did a 3% COLA this current fiscal year and a 5% COLA FY22-23. Traditionally, staff eligible for merit increases have also received 3% increases annually except for 2020 where staff received 2% and a \$700 one-time bonus.

- g. Introduction of CPRC Financial Dashboard
Presenter: Hope Tally, Chief Finance Officer
Potential Action: None - Information Only

In a continued effort to provide financial accountability and transparency, staff would like to present consistent financial reports at Executive Committee meetings. A copy of the financial dashboard report will be sent to the full board after each update. Staff requests feedback from the Executive Committee on the attached draft financial dashboard.

Delegate Ferguson shared that she liked the dashboard, and Delegate Evans appreciated the visual representation. Delegate Gantt asked what was expected to change each time or what they should be looking for each time. Ms. Tally responded that she would walk through in more detail around how our cashflow works and fund balance. Delegate Evans asked if this was just for January or for year to date, to which Ms. Tally responded that it was year to date. Delegate Evans shared that she didn't think the monthly breakdown was very meaningful, that maybe a few comments to the side to provide context could be helpful.

Delegate Hamilton shared that it would be helpful to know when Member dues are due. Ms. Tally stated that those were due in July, the beginning of the fiscal year. Delegate Hamilton recommended that it might be helpful to include that date as a reminder to pay dues if they haven't already been paid.

5. Consent

Items on the Consent Agenda are considered routine and will be enacted by a single motion unless a member of the Executive Committee requests an item be removed. Any item that is removed from the Consent Agenda will be considered individually after the Consent Agenda.

- a. DRAFT Minutes: November 15, 2023
- b. Medical Moving Solutions FTZ 93 Application Sponsorship Request
- c. VinFast FTZ 93 Application Sponsorship Request
- d. Sole Source Approval for Remix
- e. Adoption of Budget Amendment #6, Resolution #2024-02-01
- f. Addition of Administration of USDA Rural Business Development Grant (RBDG) program

Action: Adoption of Consent Agenda with addition of item f
Motion: Kathleen Ferguson
Second: DeDreana Freeman
Vote: Approved unanimously by roll call

6. Items Removed from Consent Agenda

7. Executive Director's Report

- a. Executive Director's Report
Presenter: Lee Worsley
Potential Action: None – Receive as Information

Mr. Worsley shared that he was in Washington DC and met with Congressmen Nickel and Congresswomen Ross as well as staff of the other members of Congress in the region. They also had the chance to go to FEMA headquarters. Because our region includes 2 MSAs, much of FEMA's funding is split based on MSAs. He stated that it was very evident that they were appreciative of the work of the regional councils and the grants that are being brought into the regions.

Mr. Worsley also thanked the Executive Committee for their support throughout the renovations. He shared that a few Durham County employees have been using the office space due to renovations being done at their office space.

8. Chair's Report

- a. Chair's Report
Presenter: Chair
Potential Action: None - Receive as Information

Chair Lawter briefly mentioned the partnership between Capitol Broadcasting and Central Pines Regional Council to better market the work of the Council ahead of the Regional Vision plan. He mentioned receiving an update on the project at the next meeting.

9. Around the Region

a. Around the Region Reports/Updates

Aberdeen – The Sportsplex is finished, and a playground is being installed. The Iron Horse project has taken off. Aberdeen Elementary School project is going well. There is a lot of development happening.

Apex is working on a land swap with a landowner who has an adjacent property. Delegate Brett Gantt hopes to be able to share what they've learned in the future.

Durham County – The Soil and Water Board received an award for being the Soil and Water Board of the Year for the region. They also had two educators who were recognized as Educators of the Year.

Hillsborough recently held their budget retreat, which was very productive in mapping out affordable housing. One of their goals is to feel comfortably confident in understanding the players, issues, tools, etc. They are excited to have the support of Orange County to get a new mental health crisis center up and running.

Johnston County held their strategic planning meeting in February. Chair Lawter shared that he's thankful for the staff at CPRC for the help they've provided Johnston County.

Micro has a new Public Works Director. They have grown so much they are in the process of getting a second water tower.

Orange County – The Board recently approved their first ever strategic plan for Orange County.

Pittsboro – Delegate Pamela Baldwin shared that Pittsboro has a lot going on. They are trying to build a skate park, and citizens have raised a lot of funds for this project. The Board recently voted to send a notice of intent to sue Apollo Chemical for violation of the Clean Water Act the Resource Conservation and Recovery Act for chemicals that are being sent downstream in the Haw River. The Town of Pittsboro is now holding meetings once a month.

Sanford's Strategic Retreat is being held over the next two days. They are also anticipating the celebration of their 150th anniversary!

Wake County – Delegate Susan Evans shared that Wake County completed a study last summer about an analysis of tree canopy. A lot of forestation has been lost due to development, therefore a policy was passed to plant trees in certain areas. The first project for this effort took place recently, with 1600 trees being planted near the intersection of 54/540. There will be more tree plantings to come.

10. Other Business

- a. Other Business
Presenter: Butch Lawter

11. Adjournment

- a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 7:53 pm.

Action: Motion to adjourn.
Motion: Kathleen Ferguson
Second: Pamela Baldwin
Vote: Unanimously approved

Duly adopted this 28th day of March, 2024 while in regular session.

R. S. Lawter, Jr.
Board Chair

ATTEST:

Beth Davis
Clerk to the Board
Central Pines Regional Council

Meeting Date:

March 27, 2024-Executive Committee

Agenda Location:

Consent

Item Title:

Public Transit Program Resolution

Presenter(s):

Shuchi Gupta, Principal Planner

Background:

Triangle Transportation Choices, a Transportation Demand Management (TDM) program, is a marketing and outreach effort that helps to promote alternative transportation in parts or all of seven counties in the Triangle region of central North Carolina: Wake, Durham, Orange, Chatham, Franklin, Johnston, and Granville. Through the program, Central Pines aims to reduce commuter reliance on single-occupancy vehicles and help encourage residents to be healthier and more sustainable. Central Pines has served as the Program administrator since its beginning in 2008.

The program seamlessly links NC state policy and funding with local and regional service providers, while drawing from the Metropolitan Transportation Plan (MTP) developed jointly by Capitol Area Metropolitan Planning Organization (CAMPO) and Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) for the Triangle region and NCDOTs TDM Strategic Plan to ensure statewide continuity.

This resolution is one of the required documents that CPRC must submit to Department of Transportation (DOT) for its FY25 Transportation Demand Management grant application and is due to DOT on March 29th. The document is in the prescribed template.

Recommendation:

Place on Consent Agenda

Focus Area:

Transportation

Will Documentation Be Included for Agenda Packet:

Yes No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

Public Hearing

Newspaper Notice Required

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY2025 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (Board Member's Name)..... and seconded by (Board Member's Name or N/A, if not required)..... for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Section 5310 program.

WHEREAS, *(Legal Name of Applicant)* **Central Pines Regional Council** hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)*
.....Of (Name of Applicant's Governing Body) **Central
Pines Regional Council** is hereby authorized to submit grant application (s) for federal and state
funding in response to NCDOT's calls for projects, make the necessary assurances and
certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small
urban, and urban public transportation services.

I (Certifying Official's Name)* (Certifying Official's Title)
.....do hereby certify that the above is a true and correct copy of an
excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board)
.....duly held on the..... day of.....,2024.

Signature of Certifying Official

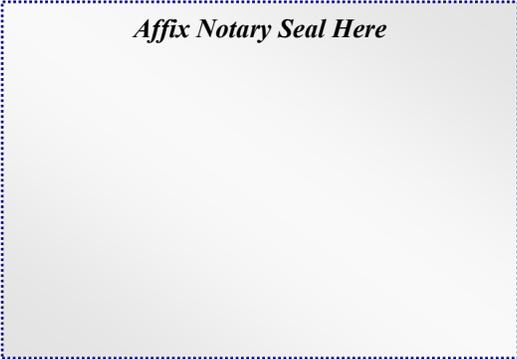
***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to
me (date) _____

*Notary Public **

Printed Name and Address

My commission
expires (date) _____



Meeting Date:

March 27, 2024-Executive Committee

Agenda Location:

Consent

Item Title:

FY23-24 Audit Contract

Presenter(s):

Hope Tally, CFO

Background:

Central Pines is currently under a three-year contract with Cherry Bekaert LLP to provide audit and attestation services for the annual financial statements and disclosures required by US generally accepted auditing standards (GAAS). The contract is set at a not to exceed amount of \$57,000 which includes potential single audits for four different major programs. Major programs identified for single audit inspections in addition to the four included would need board approval.

Staff recommends the Board authorize the CPRC Chair to sign the Local Government Commission contract on behalf of Central Pines Regional Council.

Recommendation:

Place on Consent Agenda

Focus Area:

Administration & Operations

Will Documentation Be Included for Agenda Packet:

Yes No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

- Public Hearing Other:
- Newspaper Notice Required
- Website
- Press Release
- Social Media

The of and	Governing Board Board of Delegates
	Primary Government Unit Central Pines Regional Council
	Discretely Presented Component Unit (DPCU) (if applicable) N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Cherry Bekaert LLP
	Auditor Address 3800 Glenwood Avenue, Suite 200, Raleigh, NC 27612

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/24	Date Audit Will Be Submitted to LGC 10/31/24
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Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.
2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards (GAGAS)* if the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period. The auditor shall perform a Single Audit if required by Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F* (Uniform Guidance) or the State Single Audit Implementation Act. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

Effective for audits of fiscal years beginning on or after June 30, 2023, the LGC will allow auditors to consider whether a unit qualifies as a State low-risk auditee based upon federal criteria in the Uniform Guidance §200.520(a), and (b) through (e) as it applies to State awards. In addition to the federal criteria in the Uniform Guidance, audits must have been submitted timely to the LGC. If in the reporting year, or in either of the two previous years, the unit reported a Financial Performance Indicator of Concern that the audit was late, then

the report was not submitted timely for State low-risk auditee status. Please refer to "Discussion of Single Audits in North Carolina" on the LGC's website for more information.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an auditor issues an AU-C §260 report, commonly referred to as "Governance Letter," LGC staff does not require the report to be submitted unless the auditor cites significant findings or issues from the audit, as defined in AU-C §260.12 - .14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious reviewed with those charged with governance, and other significant matters. If matters identified during the audit were required to be reported as described in AU-C §260.12-.14 and were communicated in a method other than an AU-C §260 letter, the written documentation must be submitted.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.
10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).
11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 Revision* (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:	Title and Unit / Company:	Email Address:
Hope Tally	CFO	HTALLY@CENTRALPINES.GOV

OR Not Applicable (Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit form for correction.

4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

Primary Government Unit	Central Pines Regional Council
Audit Fee (financial and compliance if applicable)	\$ 39,000
Fee per Major Program (if not included above)	\$ \$6,000 per program (one program included above)
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$ \$57,000

Discretely Presented Component Unit	N/A
Audit Fee (financial and compliance if applicable)	\$
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Cherry Bekaert LLP	
Authorized Firm Representative (typed or printed)* April Adams	Signature* <i>April Adams</i>
Date* 02/12/24	Email Address* aadams@cbh.com

GOVERNMENTAL UNIT

Governmental Unit* Central Pines Regional Council	
Date Governing Board Approved Audit Contract* (Enter date in box to right)	
Mayor/Chairperson (typed or printed)* R.S. Lawter, Jr.	Signature*
Date	Email Address* BUTCH.LAWTER@JOHNSTONNC.COM

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by This Transaction:	\$ \$57,000
Primary Governmental Unit Finance Officer* (typed or printed) Hope Tally	Signature*
Date of Pre-Audit Certificate*	Email Address* HTALLY@CENTRALPINES.GOV

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
N/A	
Date DPCU Governing Board Approved Audit Contract* (Enter date in box to right)	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by this Transaction:	\$
DPCU Finance Officer (typed or printed)*	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

PRINT

Meeting Date:

March 27, 2024-Executive Committee

Agenda Location:

Consent

Item Title:

FY23-24 Budget Amendment #7

Presenter(s):

Hope Tally, CFO

Background:

According to the Budget Resolution for Fiscal Year 2023-2024 adopted on May 24, 2023, the Chief Finance Officer is authorized to transfer funds within and among divisions as needed during the fiscal year. Any additions or reductions to the total budget warrant adoption of an amendment to the FY24 budget resolution. The attached proposed resolution increases the total CPRC budget by \$513,140.

New Project Funding:

The Environment & Resilience division is being increased by \$25,000 to reflect grant funding received from Southeast Sustainability Directors Network. The grant will serve one of two potential purposes: to bolster potential funding from US Department of Energy's Energy Future Grant through community engagement or to conduct outreach, host, and facilitate conversations on resilience hubs in communities within Chatham, Orange, and Durham counties.

Changes to Project Funding:

The Member Services division is being amended by a total of \$151,135 through additional project income under the Member Support & Technical Assistance, Finance Assistance, Drug and Alcohol, and Grant Assistance projects. Additional funding under these projects reflect new contracts with communities to provide member events, small technical assistance, grant writing, and finance assistance.

The Environment & Resilience division is being amended by a total of \$137,005 with additional project income under the Raleigh Watershed Protection Program project. The project administers land preservation projects for the Cities of Raleigh and Durham.

The Transportation division is being amended by a total of \$200,000 with additional federal and local funding awarded for the Safe Streets for All project. The amendment reflects the current approved amounts under the award with Federal Highway Administration.

Recommendation:

Place on Consent Agenda

Focus Area:

Administration & Operations

Will Documentation Be Included for Agenda Packet:

- Yes No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

- Public Hearing
- Newspaper Notice Required
- Website
- Press Release
- Social Media
- Other:

Central Pines Regional Council
A Resolution for Budget Amendment
of the Fiscal Year 2023-2024 Budget
Amendment 7

WHEREAS, the Central Pines Regional Council adopted its 2023-2024 Budget Resolution on May 24, 2023; and, **WHEREAS**, it is necessary for the Central Pines Regional Council to make a revision by way of the following amendment;

NOW, THEREFORE, BE IT RESOLVED that the Central Pines Regional Council FY 2023-2024 Budget Resolution is hereby amended as follows:

SECTION 1. REVENUES

Revenues by Source:	Current Revised	Amendment	New Revised
Federal	\$ 11,957,540	\$ 150,000	\$ 12,107,540
Federal Pass Through	\$ 16,506,409	\$ -	\$ 16,506,409
State	\$ 1,719,641	\$ -	\$ 1,719,641
Member Investment	\$ 781,646	\$ 13,000	\$ 794,646
Special Local Dues	\$ 1,996,434	\$ -	\$ 1,996,434
Local Aging Share	\$ 270,031	\$ -	\$ 270,031
Project Income	\$ 13,109,082	\$ 325,140	\$ 13,434,222
Appropriated Fund Balance	\$ 571,865	\$ -	\$ 571,865
Other Revenue	\$ 14,267	\$ 25,000	\$ 39,267
General Fund Total Revenues:	\$ 46,926,915	\$ 513,140	\$ 47,440,055

SECTION 2. EXPENDITURES

Expenditures by Division:	Current Revised	Amendment	New Revised
General Government	\$ 189,239	\$ -	\$ 189,239
Member Support Strategy	\$ 13,796,414	\$ 151,135	\$ 13,947,549
Transportation	\$ 3,212,965	\$ 200,000	\$ 3,412,965
Durham Chapel Hill Carrboro MPO	\$ 6,682,561	\$ -	\$ 6,682,561
Community & Economic Development	\$ 1,232,391	\$ -	\$ 1,232,391
Housing	\$ 2,407,017	\$ -	\$ 2,407,017
Environment & Resilience	\$ 2,739,356	\$ 162,005	\$ 2,901,361
Aging & Human Services	\$ 16,666,972	\$ -	\$ 16,666,972
General Fund Total Expenditures:	\$ 46,926,915	\$ 513,140	\$ 47,440,055

Adopted and approved on this 27th day of March 2024.

R.S Lawter, Jr.

Attest:

Lee Worsley, Executive Director