



Central Pines Regional Council Board of Delegates

Meeting Agenda

Wednesday, May 22, 2024, 6:00 – 8:00 pm

Chair Butch Lawter

Central Pines Conference Room

Central Pines Regional Council

4307 Emperor Blvd. | Suite 130 | Durham NC

1. Call to Order 6:00 pm
 - a. Call to Order and Welcome
Official: Butch Lawter, Chair
 - b. Roll Call
 - c. Declaration of Quorum
Official: Butch Lawter, Chair
2. Review of Agenda 6:05 pm
 - a. Review of Agenda
Official: Butch Lawter, Chair
Potential Action: Chair Lawter will approve
3. Public Hearings 6:10 pm
 - a. Preservation and Reinvestment Initiative for Community Enhancement (PRICE) Public Hearing
Presenters: Lindsay Whitson, Community & Economic Development Director, and Hunter Fillers, Housing Program Manager
Potential Action: Hold a Public Hearing on the PRICE Grant Application
4. Presentations and Recognitions 6:15 pm
 - a. Confronting Housing Insecurity: Insights on Vulnerable Populations and Strategies for Support
Presenters: Joshua Hearne, Danville Regional Foundation (DRF), Senior Program Officer; Allie Card, North Carolina Coalition to End Homelessness, Project Specialist; Lindsay Whitson, Community and Economic Development Director; Hunter Fillers, Housing Program Manager; Ryan Smith, City of Durham, Director, Community Safety Department; Meredith Yuckman, Hope Center at Pullen, Executive Director; Laurel Benfield, Project Specialist; and Melissa Lowell, Chatham County Street Outreach Coordinator
5. Business 7:30 pm
 - a. 2024-2028 Area Plan on Aging

Presenter: Jenisha Henneghan, Area Agency on Aging Director

Potential Action: Place on Consent Agenda

b. Nominating Committee Report for CPRC Officers

Presenter: DeDreana Freeman, Nominating Committee Chair

Potential Action: Consider recommendations of nominations committee and solicit any nominations from the floor

c. Recommended Fiscal Year 2024-2025 Budget

Presenter: Lee Worsley, Executive Director

Potential Action: Place on Consent Agenda

d. Draft Central Pines Regional Council Bylaw Changes

Presenter: Lee Worsley, Executive Director

Potential Action: Consider recommendation and allow time for discussion

6. Consent 7:50 pm

Items on the Consent Agenda are considered routine and will be enacted by a single motion unless a member of the Board or Delegates requests an item be removed. Any item that is removed from the Consent Agenda will be considered individually after the Consent Agenda.

a. DRAFT Minutes: January 24, 2024

b. 2024-2028 Area Plan on Aging

c. Recommended Fiscal Year 2024-2025 Budget (Resolution 2024-05-02)

7. Items Removed from Consent Agenda

8. Executive Director's Report 7:55 pm

a. Executive Director's Report

Presenter: Lee Worsley, Executive Director

Potential Action: None - Receive as Information

9. Chair's Report

a. Chair's Report

Presenter: Butch Lawter, Chair

Potential Action: None - Receive as Information

10. Other Business

a. Other Business

Presenter: Chair

11. Adjournment 8:00 pm

a. Adjourn the Meeting

Potential Action: Motion to Adjourn

Meeting Date:

May 22, 2024-Full Board

Agenda Location:

Public Hearings

Item Title:

Public Hearing on PRICE Grant Proposal

Presenter(s):

Lindsay Whitson, Community & Economic Development Director and Hunter Fillers, Housing Program Manager

Background:

Central Pines Regional Council is submitting a Preservation and Reinvestment Initiative for Community Enhancement (PRICE) grant proposal to the Housing and Urban Development (HUD) department. The proposal is focused on planning, engagement, and preservation efforts for manufactured housing in a 12-county region.

Recommendation:

Other

Focus Area:

Housing

Will Documentation Be Included for Agenda Packet:

☒ Yes ☐ No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

- ☐ Public Hearing
- ☐ Newspaper Notice Required
- ☐ Website
- ☐ Press Release
- ☐ Social Media
- ☒ Other:

Meeting Date:

May 22, 2024-Full Board

Agenda Location:

Presentations & Recognitions

Item Title:

Confronting Housing Insecurity: Insights on Vulnerable Populations and Strategies for Support.

Presenter(s):

Joshua Hearne: Danville Regional Foundation (DRF); Senior Program Officer, Allie Card: North Carolina Coalition to End Homelessness; Project Specialist. Lindsay Whitson, Community and Economic Development Director and Hunter Fillers, Housing Program Manager. Panelists: Ryan Smith: City of Durham; Director, Community Safety Department, Meredith Yuckman: Hope Center at Pullen; Executive Director

Background:

Approximately 1 in every 1,250 individuals in North Carolina are homeless, ranking the state 18th worst in the nation and the 5th worst among southern states in total numbers. Rising housing costs, coupled with insufficient numbers of affordable housing options and adequate community resources, continues to transition more people into unsheltered status – particularly for our region’s most vulnerable populations such as youth, seniors, and low -income families. Preventative and preservation practices are needed to help mitigate this growing and complex challenge. The Board will hear from presenters on local and statewide programs, data, and efforts at CPRC to apply for funding and develop systemwide approaches. The Board will also participate in breakout groups to discuss their own challenges and gaps they still need to fill.

Recommendation:

None - Informational Only

Focus Area:

Housing

Will Documentation Be Included for Agenda Packet:

☐ Yes ☒ No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

- | | |
|--|--|
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Press Release |
| <input type="checkbox"/> Newspaper Notice Required | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> Website | <input type="checkbox"/> Other: |

Meeting Date:

May 22, 2024-Full Board

Agenda Location:

Other Business

Item Title:

2024-2028 Area Plan on Aging

Presenter(s):

Jenisha Henneghan, Area Agency on Aging Director

Background:

The Area Plan on Aging focuses on the strategic work of Central Pines Area Agency on Aging and its partners that is mandated by requirements of the Older Americans Act (OAA). The 2024-2028 Area Plan will guide the work of the AAA over the next four years. This plan outlines our commitment to address the diverse needs of aging adults, adults with disabilities, and family caregivers across our region. Guided by advocacy, partnership efforts, and the principles of the State Aging Plan on Advancing Equity in Aging, our plan focuses on six key areas:

1. Safety, Protection, and Advocacy
2. Healthy Aging/Quality of Life
3. Housing and Homelessness
4. Caregiving Support and Workforce Development
5. Long-term Preparedness Planning
6. Advancing Equity and Reframing Aging.

The goals are guided by the North Carolina State Aging Plan and are intended to encompass the needs and desires of this region's aging adults and adults with disabilities. The Central Pines Aging Advisory Committee is scheduled to consider endorsing the plan at its May 21, 2024 meeting.

Recommendation:

Place on Consent Agenda

Focus Area:

Aging & Human Services

Will Documentation Be Included for Agenda Packet:

☒ Yes ☐ No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

- ☐ Public Hearing
- ☐ Newspaper Notice Required
- ☐ Website
- ☐ Press Release
- ☐ Social Media
- ☐ Other:

Meeting Date:

May 22, 2024-Board of Delegates

Agenda Location:

Business

Item Title:

Nominating Committee Report for CPRC Officers

Presenter(s):

Nominating Committee Chair

Background:

Each year, a slate of officers for the Board of Delegates is presented by the Nominating Committee to the Board for consideration.

The Nominating Committee's report is attached and will be presented by Nominating Committee Chair DeDreana Freeman.

Recommendation:

Other

Focus Area:

Administration & Operations

Will Documentation Be Included for Agenda Packet:

☒ Yes ☐ No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

☐ Public Hearing

☐ Newspaper Notice Required

☒ Website

☒ Press Release

☒ Social Media

☐ Other:

Meeting Date:

May 22, 2024-Board of Delegates

Agenda Location:

Business

Item Title:

Executive Director's Recommended Fiscal Year 2024-25 Budget and Consideration of Budget Resolution Adoption

Presenter(s):

Lee Worsley, Executive Director

Background:

On April 26, 2024, the Executive Director sent his recommended budget to members and alternates of the Board of Delegates and the managers of CPRC's member governments.

At its May 1, 2024, meeting, the executive committee received a detailed budget overview. The required Public Hearing was also held at that time. No comments were received during the public hearing.

The CPRC Officers met on May 13, 2024, to discuss the budget further and any input received during the Executive Committee meeting. No changes to the Executive Director's recommended budget have been requested.

The Board of Delegates will consider adopting the Budget Resolution and the Fiscal year 2024-2025 Pay and Classification Plan during this meeting. A full version of the budget may be viewed on CPRC's website.

Recommendation:

Place on Consent Agenda

Focus Area:

Administration & Operations

Will Documentation Be Included for Agenda Packet:

☒ Yes ☐ No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

☐ Public Hearing ☒ Website
☒ Newspaper Notice Required ☐ Press Release

☒ Social Media

☐ Other:

Meeting Date:

May 22, 2024-Board of Delegates

Agenda Location:

Business

Item Title:

Draft Central Pines Regional Council Bylaw Changes

Presenter(s):

Lee Worsley, Executive Director

Background:

The Town of Chapel Hill's Board meetings directly conflict with the Board of Delegate and Executive Committee meetings of CPRC. This has been occurring for about five years and as a result, Chapel Hill has not been able to have a Delegate present for meetings.

Chapel Hill Mayor Jess Anderson has requested that former Chapel Hill Board member Michael Parker sit as Chapel Hill's representative. There is an understanding that Mr. Parker would not have voting rights, but the mayor desires that Chapel Hill be at the table.

Executive Director Lee Worsley has discussed the matter with the Board Officers, who are supportive of this very narrow exception, and asked that a revision to the Bylaws be drafted to address this specific, narrow issue.

The items were presented to the Executive Committee on February 28, 2024, and generated significant discussion. The Executive Committee voted to recommend that the Board of Delegates approve the draft recommendations by a vote of eight (8) for and four (4) against.

Since the bylaws were reviewed by the Executive Committee, a recommended budget has been released with a recommended change in member dues. The draft bylaws also reflect the recommended dues rates.

A revision is attached and has been reviewed by the CPRC Attorney. The revision would only allow for a non-delegate representative to be appointed if meetings of the local government's governing body directly conflict with CPRC's Board and Executive Committee meetings.

Recommendation:

Place on Consent Agenda

Focus Area:

Administration & Operations

Will Documentation Be Included for Agenda Packet:

☒ Yes

☐ No

If yes, please include documentation in the appropriate meeting folder [HERE](#).

Is Any Additional Action/Communication Required:

☐ Public Hearing

☐ Newspaper Notice Required

☐ Website

☐ Press Release

☐ Social Media

☐ Other:

Central Pines Regional Council

Bylaws

I. GENERAL RULES

The Central Pines Regional Council shall be governed by the provisions of Part 2, Article 20, Chapter 160A of the General Statutes of North Carolina and by the provisions of the Charter Resolution establishing the Council.

II. OFFICERS

Officers as described in the Charter shall be elected no later than the regular May meeting of the Board of Delegates. Those elected shall take office on the following July 1 and serve for one year or until their successors are elected. Officers shall be eligible for re-election one time.

III. MEETINGS

The Board of Delegates shall adopt a meeting schedule for the next calendar year for the Board of Delegates and Executive Committee by October 1 of the preceding year.

IV. QUORUM

A quorum (number of Delegates, or Alternates in place of a Delegate, required to act upon official business) shall be defined as 40% of the total number of Delegates officially appointed to their seats by a local government member. A quorum of the Executive Committee shall be defined as 40% of the total number of Executive Committee members. Vacancies of both the Delegate and Alternate from a local government member on the Board of Delegates or the Executive Committee shall not count toward the number needed for a quorum.

V. LOCAL GOVERNMENT MEMBER REPRESENTATIVE TO BOARD OF DELEGATES

In rare cases, a local government member may not be able to appoint a delegate due to the member's governing body's official meeting directly conflicting with the schedule of the Board of Delegates and Executive Committee. Under these limited circumstances, the local government member's governing body may recommend an individual to represent the local government member at Board of Delegate meetings. That individual will not have voting rights and will not count towards a quorum of the Board. When a local government member recommends a representative, the Board of Delegate's Chair shall be responsible for the approval or denial of the local government's request.

A representative shall have permanent residency within the jurisdiction they will represent.

VI. ADMINISTRATION

Section 1. Staff

The Council shall employ a staff of qualified professionals, and other support staff, and pay them such compensation as it shall deem necessary and advisable to carry out their duties and implement Council projects, programs and functions.

Section 2. Executive Director

The chief executive officer of the staff shall be the Executive Director, who shall have direct supervision of all other employees of the Council and direct control, subject to the direction of the Board of Delegates, of the management of the Council's affairs.

Section 3. Duties of the Executive Director

In addition to being the Council's chief source of professional guidance and initiator of worthy considerations, the duties of the Executive Director shall be, but not limited to:

- (a) maintain and manage the business office of the Council;
- (b) serve as custodian of all Council property and records;
- (c) conduct the correspondence of the Council;
- (d) assist the Council officers and committee chair(s) in carrying out their duties as may be appropriate;
- (e) attend all Board of Delegates and Executive Committee meetings and be prepared to report on any and all business, activities, meetings, proposals, cooperative endeavors, etc., in which the Council is currently engaged or may be in the process of developing;
- (f) maintain close personal contact with representatives of Federal, State, and local agencies that currently are, or subsequently will be, cooperatively involved in accomplishing the objectives of the Council;
- (g) acquire and maintain a working knowledge of the current laws, regulations, and procedures which govern the above-mentioned Federal, State and local agencies in order that the joint endeavors of the Council and these agencies proceed smoothly and efficiently;
- (h) recommend an annual budget for consideration and adoption by the Board of Delegates and for presentation to member governments;
- (i) prepare an annual report showing activities and accomplishments leading toward attaining Council objectives, together with audited reports and receipts and expenditures for presentation to the respective member governments;
- (j) be responsible for carrying out all orders and directives issued by the Board of Delegates or Executive Committee;
- (k) be responsible for the employment, supervision and direction of the employees authorized by the Board of Delegates;
- (l) designate a clerk for the Board of Delegates and Executive Committee

Section 4. Execution of Instruments

The Executive Director, unless otherwise directed, shall have the power to sign on behalf of the Board of Delegates any agreement or other instrument to be executed by the Council. Unless otherwise provided, the Executive Director shall sign or countersign checks and vouchers in payment of obligations of the Council.

VII. COMMITTEES

Section 1. Executive Committee

The Executive Committee shall be as set forth in the Charter, Article XI.

The Executive Committee shall identify and bring before the Board of Delegates for consideration matters of regional concern and interest and suggested work plan priorities. The Executive Committee may act on behalf of the Council on all matters affecting the Council, except for:

- a) the initial adoption of the annual CRPC Budget Resolution;
- b) the fixing of the membership assessment;
- c) the amending of the CRPC Charter and Bylaws; and
- d) the employment and discharge of the Executive Director.

Section 2. Technical and Advisory Committees

Technical and Advisory committees may be established as prescribed in the Charter, Article XI.

Technical committees are appointed for their ability to provide the Board of Delegates with special information of a professional or technical nature. Appointments are therefore based primarily upon knowledge of the particular subject matter being addressed.

Advisory committees are more general in nature and are appointed for their ability to provide the Board of Delegates with viewpoints and opinions with respect to the subject being addressed. Appointments are therefore made primarily with the objective of achieving a broad mix of people with interest in the subject.

Section 3. Special Committees

Special committees are committees with fixed membership categories as specified by previous action of the Board of Delegates.

VIII. MEMBERSHIP ASSESSMENTS

Membership assessments for the support of the organization shall be paid by each member government. Effective July 1, 2023, membership assessments shall be calculated as follows:

~~\$.41~~ 44 per capita for the first ~~32~~ 3200,000 population; then for additional population over 3200,000 the rate will be \$.20 per capita. Counties pay for citizens in unincorporated areas only.

Population figures for each member jurisdiction will be based on the most recent annual state estimate.

~~VIII~~ IX. AMENDMENTS

These Bylaws may be amended at any time by vote of the Board of Delegates provided that such amendment shall have first been presented to the Board of Delegates in writing at least six days preceding the meeting at which the vote is taken.

Amended: June 25, 1975
 March 23, 1977
 March 1, 1978
 March 1, 1982
 March 27, 1996
 September 22, 2004

May 23, 2012
May 28, 2014
November 16, 2016
October 25, 2023
[May 22, 2024](#)



Central Pines Regional Council Board of Delegates

Meeting Minutes

Wednesday, January 24, 2024 | 6:00 – 8:00 pm Hybrid

Central Pines Regional Council
4307 Emperor Blvd., Durham, NC

Delegates & Alternates Attending:

Sheveil Harmon, Angier
Ashley Strickland, Angier (A)
Brett Gantt, Apex
Matthew Mulhollem, Archer Lodge
Thomas Beal, Broadway
Randee Haven O'Donnell, Carrboro
Jennifer Robinson, Cary
Sarika Bansal, Cary (A)
DeDreana Freeman, Durham
Bryan Haynes, Fuquay-Varina
Kathleen Ferguson, Hillsborough
Chris Deshazor, Holly Springs
Timothy Forrest, Holly Springs (A)
Katy Garcia, Micro
Steve Rao, Morrisville
Jean Hamilton, Orange County
Sally Greene, Orange County (A)
Stacy Johnson, Princeton
Ronnie Currin, Rolesville
Andy Moore, Smithfield
Mark Akinosho, Sanford
Susan Evans, Wake County
Nick Sliwinski, Wake Forest
Joe DeLoach, Wendell
Deans Eatman, Wendell (A)
Linda Vandercook, Whispering Pines

CPRC Staff Attending:

Alana Keegan, Local Government
Services Director
Beth Davis, Member Engagement
Coordinator
Lee Worsley, Executive Director
Emily Barrett, Environment & Resilience
Director
Ben Bearden,
Patty Barry, Senior Water Resources
Planner
Ashley Price, Area Agency on Aging
Assistant Director

Guests Attending:

Ken Marshburn, Former Board Member
Bill Haiges, Former Board Member
Chad Sary, Former Board Member
Lori Bush, JLOW Chair
Pam Hemminger, Former Mayor
Sydney Miller, Senior Water Resources
Manager, City of Durham Water
Management
Whit Wheeler, Raleigh Water Director
Jamie Revels, Cary, NC Utilities Director

1. Call to Order 6:00 pm

- a. Call to Order and Welcome
Official: Brett Gantt, Vice Chair
- b. Roll Call
Beth Davis, Member Engagement Coordinator
- c. Declaration of Quorum
Official: Brett Gantt, Vice Chair

Vice Chair Gantt called the meeting to order at 6:01 pm and reviewed the process for hybrid meetings. Beth Davis, Member Engagement Coordinator, completed Roll Call and it was determined there was a quorum present at the meeting.

2. Review of Agenda

a. Review of Agenda

Official: Brett Gantt, Vice Chair

Potential Action: Vice Chair Gantt will approve

Action: Vice Chair Gantt declared that the agenda was approved as presented.

3. Presentations and Recognitions

a. Recognition of Outgoing Delegates and Alternates

Presenter: Brett Gantt, Vice Chair

Vice Chair Gantt recognized outgoing delegates and alternates who leave the Board of Delegates each year due to elections or changes in local government appointments.

Each January, the Board recognizes these outgoing Board Members and Alternates for their dedication and service to the Central Pines Regional Council (CPRC). Outgoing Board Members and Alternates include:

- Former Delegate Bob Smith, former Angier Mayor.
- Former Delegate Michael Parker, former Chapel Hill Councilmember.
- Former Delegate Jason Thompson, former Clayton Councilmember. Mr. Thompson also served CPRC as a former Chair of the Aging Advisory Committee.
- Former Alternate Delegate Aaron Wolff, former Holly Springs Councilmember.
- Former Delegate Don Rains, former Princeton Mayor. Mr. Rains is a past CPRC Board Chair, a former CPRC Executive Committee member, and a former delegate to the North Carolina Association of Regional Councils Forum, serving as its Chair. Mr. Rains also has served as the inaugural and only Town of Princeton Delegate for over 20 years.
- Former Alternate Delegate Michelle Medley, former Rolesville Councilmember.
- Former Delegate Bill Haiges, former Siler City Councilmember. Mr. Haiges also served as a CPRC Board representative on the Foreign Trade Zone Board and served most recently as its Vice Chair. Mr. Haiges will continue to serve the FTZ Board as a non-elected member.
- Former Delegate Carol Haney, former Southern Pines Mayor.
- Former Delegate Chad Sary, former Wake Forest Councilmember.
- Former Alternate Delegate Larry Loucks, former Zebulon Councilmember. Mr. Loucks also served CPRC as Zebulon's Delegate.

- Former Alternate Delegate Larry Smith, former Fuquay Varina Councilmember. Mr. Smith also served CPRC as Fuquay Varina's Delegate
- Former Alternate Delegate Alexa Roberts, former Whispering Pines Councilmember.
- Former Delegate Ken Marshburn, former Garner Mayor. Mr. Marshburn also served CPRC as a Board Officer and a member of the Executive Committee.

Ken Marshburn shared a bit about his time as Mayor and the importance of working together as a region. Mr. Worsley recognized former Board Chair Freeman for her service over the past year. Lee Worsley shared his gratitude for those delegates who have served our board.

b. Recognition of Outgoing DCHC MPO Board Members
Presenter: Doug Plachcinski, DCHC MPO Director

Executive Director Doug Plachcinski recognized outgoing board members. Mayors Pam Hemminger of Chapel Hill, Jenn Weaver of Hillsborough, and Damon Seils of Carrboro did not run for reelection in 2023 and were no longer eligible to serve as DCHC MPO Board members. Additionally, Leonardo Williams is Durham's new mayor and will not represent the city on the MPO Board in 2024. Mr. Plachcinski celebrated their service and contributions to the western Triangle's continuing, comprehensive, and cooperative transportation planning. Doug Plachcinski has personally made contributions to charitable organizations of their choice.

c. Recognition of Former Mayor Pam Hemminger
Presenter: Brett Gantt, Vice Chair, Emily Barrett, Environment & Resilience Director, Liz Johnson, JLOW Chair

Vice Chair Gantt recognized Pam Hemminger for her outstanding service in the creation of Jordan Lake One Water (JLOW). JLOW first convened in 2017 due to Former Mayor Hemminger's efforts to bring key elected officials to the table. While we know that "Mayor Pam" has left her mark permanently on Chapel Hill, we would like to especially thank her for her leadership, foresight, and vision in seeing the value of working together regionally on water resource planning for Jordan Lake.

Lori Bush, JLOW Board Chair, shared comments about the work that Ms. Hemminger has done for water in the region. Emily Barrett, Environment & Resilience Director, presented Ms. Hemminger with a gift of service. DeDreana Freeman commented how crucial this organization is for the region in saving millions of dollars over time. Ms. Hemminger shared some background on the beginnings of JLOW. She commented that it would save more than just dollars and keep our environment clean and healthy.

d. Welcome Incoming Delegates and Alternates

Presenter: Brett Gantt, Vice Chair

Vice Chair Gantt recognized and introduced the new incoming board member delegates and alternates who join the Central Pines Regional Council Board of Delegates yearly because of elections and local government appointment processes.

Each January, the Board welcomes these new Board members to the Board of Delegates and asks each new Board member and Alternate to introduce themselves. Incoming Board Members and Alternates include:

- Delegate Sheveil Harmon, Town of Angier
- Alternate Delegate Ashley Strickland, Town of Angier
- Alternate Delegate Ed Gray, Town of Apex
- Delegate Matthew Mullhollem, Town of Archer Lodge
- Alternate Sakira Bansal, Town of Cary
- Delegate Michael Sims, Town of Clayton
- Alternate Delegate Porter Casey, Town of Clayton
- Delegate Jason Wunsch, Town of Fuquay Varina
- Alternate Delegate Bryan Haynes, Town of Fuquay Varina
- Alternate Delegate Chris Deshazor, Town of Holly Springs
- Alternate Delegate April Stephens, Johnston County
- Alternate Delegate Cameron Sharpe, Lee County
- Alternate Delegate Donna Fender, Town of Morrisville
- Alternate Delegate Sally Greene, Orange County
- Delegate Stacy Johnson, Town of Princeton
- Alternate Delegate Walter Martin, Town of Princeton
- Alternate Delegate Mark Akinosho, City of Sanford
- Alternate Delegate Travis Patterson, Town of Siler City
- Alternate Delegate George Blackwell, Jr., Town of Vass
- Delegate Nick Sliwinski, Town of Wake Forest
- Alternate Delegate Angie Mullennix, Village of Whispering Pines
- Alternate Delegate Tim Brown, Wilson's Mills
- Delegate Shannon Baxter, Town of Zebulon

e. Recognition of CPRC Years of Service Awards

Presenter: Lee Worsley, Executive Director

CPRC annually recognizes employees who have reached years of service milestones with their career at Central Pines. Mr. Worsley recognized the following employees for their contributions and dedication to the organization.

- Aimee Kepler, Regional Ombudsman has served CPRC for 20 years.
- Ben Bearden, GIS Analyst has served CPRC for 20 years.
- Carolyn Pennington, Regional Ombudsman has served CPRC for 10 years.

f. Local Government Highlight: Two Long-Standing Regional Water Resource Projects – the Triangle Area Water Supply Monitoring Partnership and the Triangle Water Supply Partnership

Presenters: Emily Barrett, Environment & Resilience Director; Sydney Mill, Senior Water Resources Manager, City of Durham Water Management; Whit Wheeler, Raleigh Water Director; Jamie Revels, Cary, NC Utilities Director

Emily Barrett introduced the local government highlight focusing on water resource projects. Syd Miller, Senior Water Resources Manager for City of Durham Water Management shared about the Triangle Area Water Supply Monitoring Partnership.

Central Pines Regional Council has a long history of supporting regional efforts to build value by working regionally on environmental issues, especially water resources management. Member governments will describe two water resources efforts, the Triangle Area Water Supply Monitoring Partnership, and the Triangle Water Supply Partnership.

Whit Wheeler, Raleigh Water Director shared information about the Triangle Water Supply Partnership. This partnership was formed in 2018 with 13 partners, now 15.

Jamie Revels, Cary Utilities Director spoke on the Lead and Copper Workgroup. This workgroup allows discussion on technical issues like how to use predictive modeling to be more efficient in looking at our systems as a whole.

Delegate Randee O'Donnell asked if the workgroups are working on the PFAS issue and if there is a regional approach to filtration. Ms. Barrett responded that there currently isn't a regional approach to filtration yet, but the experts are paying attention to PFAS. Mr. Wheeler shared that they have been very aware of what's being detected and are discussing how to meet pending regulations. Mr. Revels added that they've conducted site visits and this information is available to Central Pines members. A pilot test is being done at the Cary-Apex water treatment facility to test the different technologies.

Delegate Steve Rao expressed his concern about the water supply with the growth that's happening as a result of the money being put into

manufacturing in the area. Mr. Revels shared that water supply and water capacity, but they have started a brand-new long-range water resources plan. That way they can plan to make sure their water supplies will always be robust. All the partners were represented at the kickoff for this plan to make sure they were well-prepared.

Delegate Deans Eatman inquired about the Little River reservoir. Mr. Wheeler responded that they are looking at which one of the options are best for the region. Mr. Revels shared that working regionally is one of the strengths of this plan. Mr. Miller added that these plans are not one-off plans. This is repeated every 5-10 years, and they are looking out 30-50 years at a time. Ms. Barrett mentioned that they are doing a one-year study on PFAS.

Alternate Delegate Mark Akinosho asked how good our water source is. Mr. Wheeler said we are projected to have wetter years rather than dryer years in the future. Mr. Revels reiterated that the water supply is very robust, although there is some fluctuation. They try to make it so citizens notice no difference.

Mr. Miller noted that they don't only look at all water as a whole, not just raw water. Mr. Wheeler said that conservation efforts have helped in usage amounts.

Delegate Freeman asked if the unincorporated areas were taken into account. Mr. Miller said they take into account cities versus well-water. They are not planning around those wells. Mr. Revels said they are planning for changing densities. Any utility will extend services to a failed well if that home is close enough to the city.

Vice Chair Gantt asked about the lead graphic. Mr. Revels said they have to identify public and private lines that have lead. Lori Bush shared that letters were mailed to homeowners to help them identify if there is a potential for lead in older homes. They have been hyper focused on lead lined galvanized lines.

Delegate Ronnie Currin asked who is looking at overall long-term planning in Wake and Durham County to make sure we are not still putting wells in. Radon is very bad in well water and makes people sick. Ms. Barrett mentioned looking at the state level for regionalizing this.

4. Business

5. Consent

Items on the Consent Agenda are considered routine and will be enacted by a single motion unless a member of the Board or Delegates requests an item be removed. Any item that is removed from the Consent Agenda will be considered individually after the Consent Agenda.

- a. DRAFT Minutes: October 25, 2023
- b. Budget Amendment #5 – Resolution 2024-01-01

Vice Chair Gantt reviewed the items on the Consent Agenda and asked if any items needed to be moved. Hearing none, he asked for a motion to approve the Consent Agenda.

Action: Adoption of Consent Agenda

Motion: Delegate Kathleen Ferguson

Second: Delegate Susan Evans

Ms. Davis facilitated a roll call vote, and the Consent Agenda was approved unanimously.

6. Items Removed from Consent Agenda

7. Public Hearings

8. Executive Director's Report

- a. Executive Director's Report
Presenter: Lee Worsley, Executive Director
Potential Action: None – Receive as Information

Committees/Subcommittees-an email will be coming out to gauge interest. Ronnie Currin volunteered to be on the Forum. There is also a position on the Foreign Trade Zone board. Sarika Bansal and Kathleen Ferguson are interested in this.

The Area Agency on Aging (AAA) is looking for a Chair for their Aging Advisory Committee to help shepherd the Aging Plan. The Chair must be a board member.

Mr. Worsley shared that the full board would be meeting less frequently, but there will be focus area subcommittees to help guide the work in those areas. There won't be a transportation committee because there are already many transportation committees in the region. These groups would possibly come together once a year and meet quarterly at most.

9. Chair's Report

- a. Chair's Report
Presenter: Brett Gantt, Vice Chair

No report.

10. Around the Region

a. Around the Region Reports/Updates

Potential Action: None – Receive as Information

Prompt: What event or project are you most excited about occurring this year?

Wake County – Recently celebrated the opening of the Corner Stone center, which will have 20 units to serve homeless people dealing with housing insecurity and substance abuse.

Cary – Just completed a pilot for a food waste drop off, now opening a second site for composting.

Hillsborough – The mental health urgent care center that will support homelessness is moving forward, sited in Hillsborough (in partnership with Orange County).

Morrisville – They are winning awards in Smart Cities and working on a language collaborative on Indian immigrants speaking Hindi, offering translation services meeting their goal of inclusivity. 48.5% of their population is from India.

Carrboro – They will be opening a new Library this summer in partnership with Orange County that will house a teen center, local radio station, and Town of Carrboro Parks & Recreation Cultural Center.

Holly Springs – Passed a \$100 million bond for state of the arts park and recently had a groundbreaking ceremony for an operation center and a new fire station.

Fuquay-Varina – Voted #1 safest town in NC, #18 nationally.

Wendell – Had a local landowner partnership that protects 125 acres in conservation; ribbon cutting on new WakeMed 12 bed emergency department; new park with multi-purpose field; Wake County Delegate Susan Evans gave some background on the farmland conservation efforts. Rollback taxes are now being dedicated to fund conservation efforts.

Durham – Opened a new pickleball court (16 courts); partnering with Duke to conduct an early college health program.

Archer Lodge – A ribbon cutting for first town park will be happening soon as a result of grant funds after having been incorporated only 14 years ago.

Sanford – There is lots of development happening in Sanford and they are also celebrating 150 years.

Orange County – Recently hired a consultant to look at conditions of public school facilities and working toward funding this work.

Apex – Preparing to break ground on the first project from their Downtown plan.

Angier – They are busting at the seams with growth & development, and have a lot on horizon.

11. Other Business

- a. Other Business

Presenter: Brett Gantt, Vice Chair

12. Adjournment

- a. Adjourn the Meeting

Potential Action: Motion to Adjourn

With there being nothing further, the Vice Chair Gantt adjourned the meeting at 7:46 pm.

Duly adopted this 22nd day of May 2024 while in regular session.

R. S. Lawter, Jr.
Board Chair

ATTEST:

Beth Davis
Clerk to the Board
Central Pines Regional Council

**Central Pines Regional Council
Budget Resolution
Fiscal Year 2024-2025 Budget**

BE IT RESOLVED by the Board of Delegates of Central Pines Regional Council, Durham, North Carolina, that the following anticipated revenues and division expenditures are hereby appropriated for the operation of said Council of Government for the fiscal year beginning July 1, 2024 and ending June 30, 2025 as follows:

SECTION 1. REVENUES

Revenues by Source:	Original
Federal	\$12,241,710
Federal Pass Thru	\$17,453,637
State	\$ 1,072,190
Member Investment	\$ 898,436
Special Local Dues	\$ 4,454,838
Local Aging Share	\$ 270,363
Project Income	\$ 6,375,461
Appropriated Fund Balance	\$ 354,645
Other Revenue	\$ 7,069
General Fund Total Revenues:	\$43,128,349

SECTION 2. EXPENDITURES

Expenditures by Division:	Original
General Government	\$ 402,858
Member Support Strategy	\$ 6,133,994
Transportation	\$ 2,577,318
DCHC MPO	\$ 6,618,831
Community & Economic Development	\$ 1,319,082
Housing	\$ 3,414,282
Environment & Resilience	\$ 7,560,433
Aging & Human Services	\$15,101,551
General Fund Total Expenditures:	\$43,128,349

SECTION 3. PROCEDURES FOR AMENDMENT

The Chief Finance Officer is hereby authorized to transfer funds within and among divisions without the approval of the Board of Delegates or Executive Committee.

The Executive Director is hereby authorized to execute contracts and change orders provided that funds for the contract have been approved as part of the annual budget and the contract does not exceed the funds appropriated, all applicable state laws and council policies regarding purchasing are followed, and the contract's term does not exceed three years.

All other amendments to the budget adopted herein must be approved by the Board of Delegates or Executive Committee.

SECTION 4. COPIES OF BUDGET TO BE FURNISHED

Copies of this resolution shall be furnished to the Executive Director and Chief Finance Officer for direction in carrying out their duties and disbursement of funds.

Adopted and approved on this 22nd day of May 2024.

R.S Lawter, Jr., Chair

Attest:

Lee Worsley, Executive Director

Central Pines Regional Council

Assignment of Classes to Grades & Salary Ranges

Proposed Effective: July 1, 2024

Grade	Class Title	FLSA Status	Minimum	Midpoint	Maximum
12			\$ 34,910	\$ 47,129	\$ 59,348
13			\$ 36,656	\$ 49,486	\$ 62,315
14	Aging Program Associate	N	\$ 38,489	\$ 51,961	\$ 65,432
15			\$ 40,414	\$ 54,559	\$ 68,703
16	Accounting Technician I	N	\$ 42,435	\$ 57,287	\$ 72,139
	Planning Assistant	N			
17			\$ 44,556	\$ 60,151	\$ 75,746
18	Accounting Technician II	N	\$ 46,783	\$ 63,157	\$ 79,532
	Administrative Support Specialist	N			
	Aging Program Specialist	N			
19	Accounting Coordinator	N	\$ 49,123	\$ 66,316	\$ 83,509
	Housing Program Specialist				
20			\$ 51,579	\$ 69,632	\$ 87,685
21	Planner I	N	\$ 54,157	\$ 73,112	\$ 92,067
	Regional Ombudsman	N			
22	Aging Program Coordinator	N	\$ 56,867	\$ 76,770	\$ 96,673
	Communications Coordinator	N			
23	Member Engagement Coordinator	E	\$ 59,709	\$ 80,607	\$ 101,505
	Planner II	E			
	Management Analyst	E			
	Aging Program Coordinator II	E			
24			\$ 62,695	\$ 84,639	\$ 106,582
25	Senior Planner	E	\$ 65,830	\$ 88,870	\$ 111,911
26					
27	Principal Planner	E	\$ 72,579	\$ 97,981	\$ 123,383
	Area Agency on Aging Assistant Director	E			
28			\$ 76,206	\$ 102,878	\$ 129,550
29	Housing Program Manager	E	\$ 80,017	\$ 108,022	\$ 136,028
	Planning Program Manager	E			
	Community and Economic Development Program Manager	E			
	Environment and Resiliency Program Manager	E			
	Member Engagement Manager	E			
30	Finance Manager	E	\$ 84,017	\$ 113,424	\$ 142,830
31			\$ 88,218	\$ 119,095	\$ 149,971
32	Area Agency on Aging Director	E	\$ 92,630	\$ 125,050	\$ 157,470
	Community and Economic Development Director	E			
	Transportation Director	E			
	Environment & Resilience Director	E			
	Local Government Services Director	E			
33			\$ 97,261	\$ 131,303	\$ 165,344
34	Assistant Executive Director	E	\$ 102,124	\$ 137,867	\$ 173,610
35			\$ 107,230	\$ 144,761	\$ 182,291
36	Chief Finance Officer	E	\$ 112,592	\$ 151,999	\$ 191,406

Durham-Chapel Hill-Carrboro MPO

Assignment of Classes to Grades & Salary Ranges

Effective: July 1, 2024

<u>Grade</u>	<u>Class Title</u>	<u>FLSA Status</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
438	MPO Transportation Planner	E	\$ 67,596	\$ 91,255	\$ 114,913
448	Transportation Systems Administrator	E	\$ 68,879	\$ 92,987	\$ 117,095
449	MPO Principal Planner	E	\$ 75,950	\$ 102,532	\$ 129,115
450	MPO Transportation Modeler	E	\$ 78,844	\$ 106,440	\$ 134,036
458	MPO Transportation Planning Manager	E	\$ 89,107	\$ 120,295	\$ 151,482
	MPO Modeling Manager				