

Date: September 9th, 2026

Purpose: The purpose of this addendum is to make available answers to questions received about subcontractor proposals for the home energy improvement project under the North Carolina Energy Division's annual Weatherization Assistance Program (WAP) and the Regional Weatherization - Infrastructure Investment and Jobs Act (IIJA).

Questions and Answers

1. What items need to be submitted with a proposal response?

The following forms must be completed and submitted with the proposal in accordance with the instructions noted on the front cover sheet of the RFP: Template Subcontractor agreement, Subcontractor Information –Attachment 1, Subcontractor References – Attachment 2, Business Licenses, Sample of Company Invoice, Trade Certifications & Trainings, and Proof of Insurance.

2. Are applicants required to commit to providing services in all counties within the designated service area?

No. Applicants are not required to serve all counties within the service area. Applicants may propose to provide services in the counties where they currently operate and have an established presence.

3. Will the program allow contractors to submit a proposal or quote for review and approval prior to completing the work?

Yes. The anticipated process would allow contractors to submit a detailed proposal or cost estimate outlining the recommended HVAC work prior to beginning the installation or replacement. The program would review the proposed scope of work and associated costs and provide approval before the contractor proceeds. This process would provide the program with an opportunity to confirm that the proposed work is eligible and that costs are reasonable and within program guidelines.



4. What is the anticipated turnaround time for payment after a contractor completes a job?

Payment is anticipated to be processed within approximately 30–45 days following completion of the work and receipt and approval of all required documentation and invoices.

