

JOB ANNOUNCEMENT

Title:

Planner II
Central Pines Regional Council
Durham, NC / In-Person (some remote work allowed)

Who We Seek:

Are you a passionate and experienced individual looking for an exciting opportunity to make a significant impact on regional and local land use and community development projects? Central Pines Regional Council is seeking a driven, detail-oriented, and analytical Planner II to join our team. In this role, you will have the chance to work with local governments throughout the CPRC region to provide various types of planning support related to current, long-range, and infrastructure projects. This role will also be involved with regional planning efforts. If you are seeking a diverse position that allows you to work with rural, suburban, and urban communities, then we invite you to apply to be a part of Central Pines' growing team!

Description of Work:

This role will include working with CPRC member governments throughout the region to compliantly administer zoning laws, land use regulations, and provide GIS support and analysis. This may mean working with communities with a population of less than 1,000 people, up to urbanized areas with populations larger than 500,000. The selected candidate will have a desire to increase CPRC's planning technical assistance throughout the region. Activities include:

- Develop and implement comprehensive plans, zoning ordinances, and land use policies
- Review development proposals and site plans for compliance with county/municipal regulations
- Prepare reports and presentations for city officials, boards, and the public
- Facilitate public meetings and hearings related to planning initiatives
- Collaborate with other departments, developers, and community stakeholders
- Provide current, forward-thinking, and regional recommendations around infrastructure that may include water/sewer, broadband, housing, land use, among other topics
- Provide spatial analysis with the ability to interpret and manipulate geographic data to identify patterns, relationships, and trends in land use, zoning, housing, transportation, and environmental factors
- Must be knowledgeable about planning principles and understand concepts that guide responsible growth

This position will require consistent travel throughout the region to attend meetings and perform work in communities throughout the CPRC region. The candidate is also required to attend night meetings as requested (planning board meetings, commissioner/council meetings, among others).

Education & Experience:

A master's degree in planning, community development, public administration, environmental planning, geography, or a related field is desired, and experience providing planner services at or for a municipal, county, or a state government. If the candidate does not have a master's degree but has relatable experience, they will be considered.

The candidate must have strong communication skills, both verbal and written, and the ability to work on multiple projects at once to thrive in this position. It is also not required, but suggested that the candidate has intermediate GIS skills. Previous experience(s) practicing planning in the State of North Carolina is also a benefit.

Starting Salary & Benefits:

Hiring range: \$61,500-\$63,000

This position is eligible for a 5% increase after serving a 6-month probation period.

Benefits: CPRC offers a generous benefits package including paid vacation and sick leave; NC Local Government Employees' Retirement System; 5% 401(k) employer contribution; 100% employer-paid health, dental, vision and life insurance; health spending account, flexible spending account for child/dependent care expenses, hybrid and flexible work schedules.

Our organization:

CPRC is a member-driven organization serving as a leading resource to connect communities and enhance their strategic priority outcomes through regional policy, collaboration, and technical assistance at the local, regional, and state level. See the kind of work we do and learn more about CPRC's vision, mission, organizational principles, core values, and strategic focus areas at www.centralpinesnc.gov.

How to Apply:

Send completed application package (cover letter and resume) by email to employment@centralpinesnc.gov with the subject Planner II.

Incomplete applications will not be considered. Position is open until filled; initial review of applications begins December 9, 2025.

All employment offers will be within the stated hiring range.

CPRC is an Equal Opportunity Employer and designated Best Workplace for Commuters.