

JOB ANNOUNCEMENT

Title:

Community Development Senior Planner
Central Pines Regional Council
Durham, NC / Hybrid

Who We Seek:

Are you a passionate, forward-thinking, and experienced individual looking for an exciting opportunity to make a significant impact on planning and community development efforts across the region? Central Pines Regional Council is seeking a driven, innovative Community Development Principal Planner to join our team. In this role, you will have the chance to support and build our organization's local and regional focused initiatives in land use – including current planning and long-range planning. The position will also play a critical role in the development and implementation of our broadband planning initiatives. If you are seeking a diverse position that allows you to work with rural, suburban, and urban communities, we invite you to apply and shape the future of our region.

Description of Work:

This role will include a dynamic combination of business development, local planning assistance (zoning and subdivision administration and long-range planning), community needs assessments, and facilitation of diverse groups. The selected individual will work directly with municipal and county governments to develop and implement various plans, policies, and regulations.

Activities will include:

- Stay updated on emerging trends, best practices, and regulatory changes related to land-use planning, incorporating innovative approaches into the organization's work.
- Provide technical assistance and support to local governments in navigating land use issues and developing and administering local plans and regulations.
- Attend planning board and council/commissioner meetings as requested and prepare necessary agenda packets and materials.
- Work with communities to determine their infrastructure and programmatic needs and assist with strategic project development.
- Facilitate diverse working groups and public engagement strategies.
- Conduct research, draft plans and reports, budget development and administration, with the ability to integrate feedback to improve final deliverable(s).
- Assist with preparation of grant applications to federal and state agencies and administer grant awards.

This position will require some regional travel to attend meetings and perform work in other locations around the CPRC region.

Education & Experience:

A master's degree in planning, public policy, urban design, public administration, geography or a related field is desired, with a minimum of two years' experience working in local government. A

bachelor's degree in the same field with considerable experience in municipal, county, or regional planning level may be considered.

The candidate must have strong communication skills, both verbally and written, to thrive in this position. Demonstration of project management skills is required. AICP membership and demonstration of Geographic Information Systems (GIS) capabilities is not required but considered a plus.

Starting Salary & Benefits:

Hiring range: \$65,830 - \$70,000

Benefits: CPRC offers a generous benefits package including paid vacation and sick leave; NC Local Government Employees' Retirement System; 5% 401(k) employer contribution; 100% employer-paid health, dental, vision and life insurance; health spending account, flexible spending account for child/dependent care expenses, hybrid and flexible work schedules.

Our organization:

CPRC is a member-driven organization serving as a leading resource to connect communities and enhance their strategic priority outcomes through regional policy, collaboration, and technical assistance at the local, regional, and state level. See the kind of work we do and learn read more about CPRC's vision, mission, organizational principles, core values, and strategic focus areas at www.centralpinesnc.gov.

How to Apply:

Send completed application package (cover letter and resume) by email to employment@centralpinesnc.gov with the subject Community Development Senior Planner.

Incomplete applications will not be considered. Position is open until filled; initial review of applications begins July 8, 2024.

All employment offers will be within the stated hiring range.

CPRC is an Equal Opportunity Employer and designated Best Workplace for Commuters.